Trailer Handover Checklist

Confirm the actual trailer and its condition rather than relying on a previous driver's verbal description.

Trailer identification

■	Trailer number	
■	Type	
■	Operator or owner	
■	Collection location	
■	Date and time	

Condition

■	Tyres and wheels	
■	Lights and reflectors	
■	Body, curtains, roof and doors	
■	Landing legs	
■	Air and electrical connections	
■	Brakes and warning systems	

Operational data

■	Overall running height	
■	Length or overhang	
■	Load or empty status	
■	Seal numbers	
■	Load security	
■	Special equipment	

Handover acceptance

■	Defects recorded	
■	Photographs referenced	
■	Operator informed	
■	Accepted by driver	
■	Restrictions or instructions noted	

Driver / person completing: _____ Signature: _____ Date/time: _____

Official reference: https://www.gov.uk/guidance/carry-out-daily-heavy-goods-vehicle-hgv-walkaround-checks

Important: Completion of this document does not prove that a competent or effective check was carried out. Safety-critical defects must be reported and the vehicle withheld from use where required.